

SOOK REGISTRATION / RELEASE & MEDICAL FORM

VALID June 1, 2019 - May 31, 2022

- Complete **ALL** information
- Ensure that the Doctor completes **ALL** information on the Physical Exam portion for Athletes

Procedure to submit forms for Athletes

- Scan forms in order – Registration / Release / Medical
- Scan each individual Athlete's forms as one scan. (*ex: 17 athletes = 17 separate scans*)
- You may add an additional page for medications if necessary at the end of the Medical
- Name each scan: AArea Number_Last name_First name_Middle initial_Birth month.day.year
 - *Ex: A04_Simpson_Bart_P_11.06.1982*
- Email each scan to Special Olympics Oklahoma at – meds@sook.org
 - *In the email Subject line write Coach Name*
 - *In the Body of the email include: Coach email – Team Name – Contact phone number*

Procedure to submit forms for Unified Partners

- Scan forms in order – Registration / Release (*no Medical*)
- Scan each individual Partner's forms as one scan. (*ex: 17 partners = 17 separate scans*)
- Name each scan: AArea Number_Last name_First name_Middle initial_Birth month.day.year
 - *Ex: A04_Simpson_Bart_P_11.06.1982*
- Email each scan to Special Olympics Oklahoma at – meds@sook.org
 - *In the email Subject line write Coach Name*
 - *In the Body of the email include: Coach email – Team Name – Contact phone number*

Procedure to submit Young Athlete Release

- Use the Young Athlete Release provided online
- Follow the same procedure to name & submit the YAP Release as for Unified Partners

- *We recommend that you not send more than 10 -12 scans at one time*
- *You will receive an email confirmation once we receive an email from you*
- *If you do not follow the procedures above – you will have to re-submit all forms*

